



Albany Terminal Public Participation Plan

March 17, 2014

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I. INTRODUCTION & OBJECTIVES OF THE PUBLIC PARTICIPATION PLAN

Global Partners LP, on behalf of its subsidiary, Global Companies LLC (collectively, “Global”) has prepared this Public Participation Plan (PPP) in recognition of community interest in its pending permit application to modify an existing air permit to allow for the installation and operation of boilers and heaters which would be used to heat a variety of petroleum products received at the Global Terminal in Albany. This PPP has been developed in conformance with the New York State Department of Environmental Conservation’s (DEC) Environmental Justice and Permitting Policy (Commissioner Policy-29) with the objective of informing and involving the local community in the permit review process. Additionally, this PPP incorporates community feedback as shared with the company by City of Albany Common Councilmember Dorsey Applyrs. The community input was compiled into a document submitted to Global and can be found in Appendix C.

Specific objectives of this PPP include:

- Ensuring that outreach efforts include residents of the environmental justice areas in proximity of the Project area;
- Establishing open communication between the residents of the environmental justice area in proximity of the Project area and Global and with the DEC;
- Informing residents of the environmental justice area in proximity of the Project area about the specific aspects of Global’s Project; and,
- Creating opportunities for residents of the environmental justice area in proximity of the Project area to share their questions and concerns about Global’s Project.

Based on the advice and guidance provided by community leaders and elected officials, as well as the DEC, Global proposes to implement the following specific tasks:

1. DEC Public Engagement Activities
2. Stakeholder Identification and Outreach
3. Public Outreach
4. Project Website
5. Public Information and Educational Materials
6. Agency Progress Reports
7. Document Repositories



II. EXISTING PERMITTED OPERATIONS

Global operates a 63-acre terminal in Albany that serves as an important hub for the receipt, storage and distribution of petroleum products to customers in the Capital District and throughout the Northeast. Global handles a wide variety of petroleum products from its Albany facility, including gasoline, diesel fuel, home heating oil, kerosene, crude oil and renewable fuels such as ethanol. The Albany terminal provides a critical component to the energy infrastructure of the Northeast and Mid-Atlantic regions.

III. THE CURRENT PERMIT APPLICATION

Global recently applied to the DEC to modify its existing Title V air permit to allow for the installation and operation of boilers and heaters that would be used to heat products received at its terminal. These proposed improvements would facilitate the receipt, storage and distribution of a wider variety of currently permitted products, to include biodiesel and different grades of crude oil. Global's Project does not seek to expand the permitted storage capacity or total volume of petroleum products received at the facility and transported from the facility (commonly referred to as "throughput").

Specifically, the proposed Project seeks to:

- Reconfigure the existing Kenwood Yard rail facility to allow for the off-loading of heated petroleum products;
- Convert Tank 33, which is currently permitted to store distillate fuel, to storage of crude oil;
- Convert Tank 118, which is currently permitted to store gasoline, crude and ethanol, to storage of distillate fuel; and,
- Install four steam boilers and three heaters that will be used to heat petroleum products.

The DEC determined that Global's application is complete and that the proposed Project would not result in significant adverse impacts to the environment. The DEC subsequently issued a Negative Declaration under the State Environmental Quality Review Act (SEQRA).

IV. PUBLIC PARTICIPATION ACTIVITIES

This Public Participation Plan is supplemental to a host of public engagement activities administered by the DEC over the past several months. These activities are detailed in section A.

A. DEC Public Engagement Activities

In order to enable citizens to participate in decisions that affect their health, environment and social well-being, the DEC has established opportunities for citizen involvement to enhance the public's access to, and understanding of, issues and information related to a project and the regulatory process. Regarding Global's proposed Project, the DEC established a three-month public comment period during which the public may provide comments and feedback on the proposed Project to the DEC.

In response to public interest, the DEC twice extended the public comment period on Global's proposed Project. The public has the opportunity to submit comments and feedback about the proposed Project to the DEC through April 2, 2014.

Since implementing the public comment period, over 7,000 public comments relative to the proposed Project have been collected by the DEC. The DEC has retained contact information for interested stakeholders for the purposes of developing a contact list.

Additionally, DEC has a dedicated webpage specific to the Global proposed Project. The webpage includes documents related to permit modification, public meeting materials, regulatory information and frequently asked questions. The DEC's website can be accessed at <http://www.dec.ny.gov/public/974.html>.

B. Stakeholder Identification & Outreach

Global has identified a number of elected officials and community leaders who have been consulted during the preparation of this Public Participation Plan and whose input has been very helpful in the development of the Plan. A list of these individuals is included in Appendix B. In addition, Global representatives have met, and will continue to meet, with private citizens and other stakeholders to share information about the permit application process and the proposed Project. These names are not provided in this document to protect the confidentiality of private citizens. By request of the community, Global intends to include the following groups in outreach activities:

- Residents of Ezra Prentice
- Residents of Mount Hope
- City of Albany first responders
- Faith leaders
- Elected officials
- Leadership from local educational facilities, neighborhood associations and nonprofit organizations.

C. Public Outreach

Public outreach helps to establish a clear understanding of the proposed Project for interested parties, including community leaders; federal, state and local officials; community organizations; and residents.

As a first step, and in collaboration with the DEC, Global participated in a public information meeting on Wednesday, February 12, 2014 at Giffen Memorial Elementary School in Albany. The meeting provided information about the Global facility and the proposed Project. The meeting included presentations by both DEC and Global, as well as an opportunity for the public to provide input and feedback. Public comments from more than 60 individuals were received on the proposed Project. In addition, DEC and other regulatory, emergency response and government personnel were in attendance and available for questions about the Project.

Moving forward, Global will meet with members of the local community to listen and respond to their questions about the proposed Project. By request of the community, meetings will be held in a town hall-style format, co-facilitated by a panel of community members. A Spanish language interpreter will be provided as needed. The meetings will provide ample time for questions and answers. These meetings will be scheduled Monday through Thursday in the mornings and evenings. The community has requested that meetings not be held Friday through Sunday. Notice of meeting locations, dates and times will be provided in flyer form, by request of the community, in a direct mail piece mailed to residents' homes. Additionally, for the convenience of the community, all meeting locations will be accessible for individuals with disabilities. The community suggested that meetings be held in one or more of the following locations:

- Ezra Prentice Community Center
- Local Church
- Local Schools
- Albany Housing Authority at 200 South Pearl Street

By request of community members, light refreshments will be made available during these meetings.

D. Project Website

Global has designed a project website, www.globalpalbany.com, which will serve as a source of information about the proposed Project. This website will include, at a minimum:

- A company overview
- Documents pertinent to the permit modification application
- Regulatory information
- Photos and maps of the Albany terminal
- This public participation plan and opportunities for the public to provide feedback
- A list of meeting dates, times, and locations
- Answers to commonly asked questions
- Helpful links

E. Public Information and Educational Materials

Successful public outreach requires a variety of support materials to assist the public in learning about Global, the proposed Project, and the regulatory process. Materials that may be developed to support public outreach activities include, but may not be limited to:

- Project fact sheet
- Maps/Photos of the project
- Brochure describing public involvement activities

By request of the community, all public information and educational materials will be written in plain text, formatted with bullet points and subheadings, using language that can be easily read and understood.

F. Agency Progress Reports

Global will submit periodic progress reports to the DEC detailing:

- Implementation of this Plan
- Questions raised by the public
- Resolved and outstanding issues

Upon completion of this Plan, Global will provide written certification that it has complied with the Plan and submit a report detailing activity that occurred subsequent to the initial submission of this Plan.

G. Document Repositories

The DEC has established repositories for documents pertaining to this proposed Project at the following locations:

1. Albany Public Library

John A. Howe Branch
105 Schuyler Street (intersection of Schuyler & Broad Streets)
Albany, NY 12202
(518) 472-9485
www.albanypubliclibrary.org/locations/howe/

Hours:

Monday & Wednesday:	12 pm to 8 pm
Tuesday:	10 am to 6 pm
Thursday & Friday:	12 pm to 6 pm
Saturday:	1 pm to 5 pm

2. NYS Department of Environmental Conservation

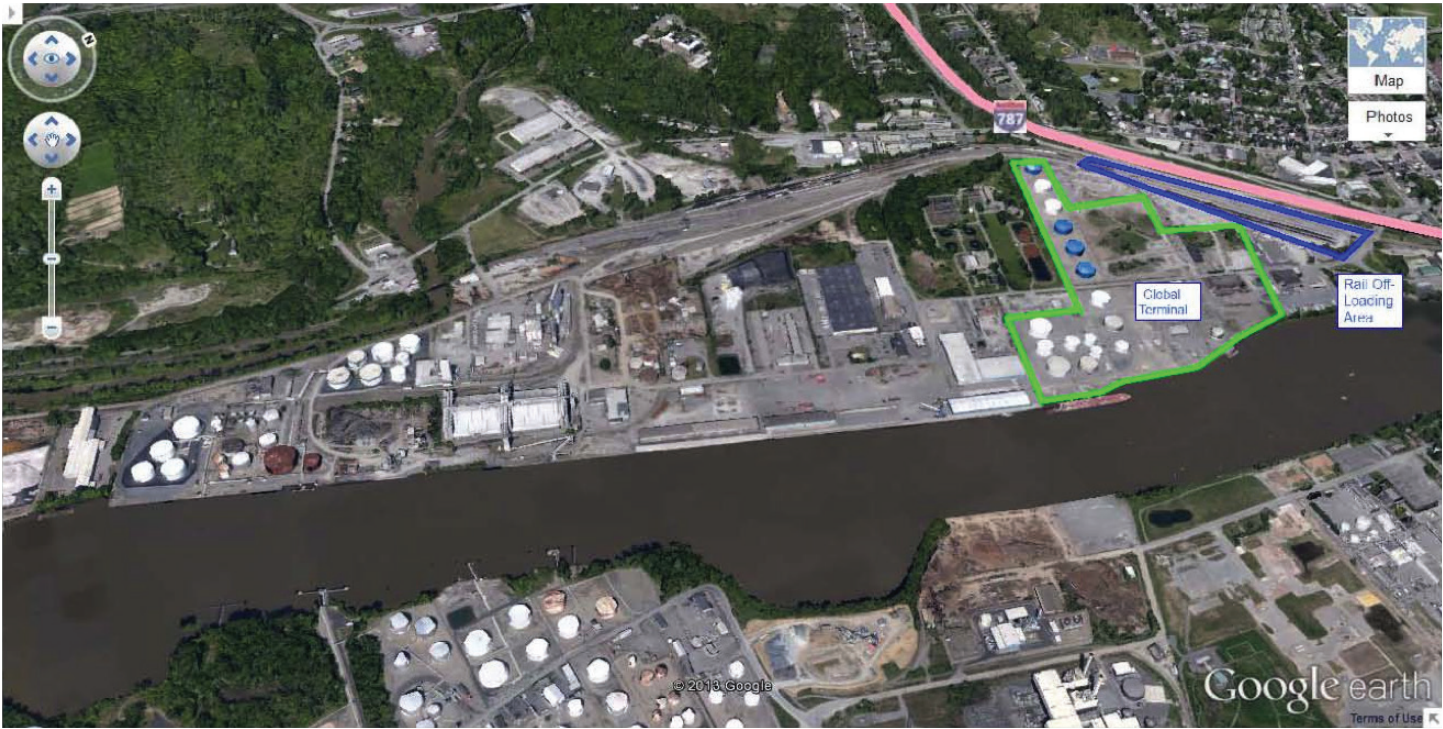
Headquarters Building
625 Broadway
Albany, New York 12233-0001
www.dec.ny.gov/index.html

For the convenience of the community, documents pertaining to this proposed Project will also be available at:

1. The Albany Housing Authority

200 South Pearl Street
Albany, NY 12202
(518) 445-0744
www.albanyhousing.org

APPENDIX A



APPENDIX B

Name	Address	Phone	Email
Carolyn McLaughlin President Albany Common Council	76 Grandview Terrace Albany, NY 12202	(518) 376-5120	onlybelv@aol.com
Dorcey Applyrs Member Albany Common Council Ward 1	6 South Marshall Street Albany, NY 12209	(518) 894-8981	dorceyapplyrs@gmail.com
Vivian Kornegay Member Albany Common Council Ward 2	116 Philip Street Albany, NY 122202	(518) 334-3771	vdk1960@gmail.com
Lucille McKnight Legislator Albany County		(518) 463-9883	lmcknight@nycap.rr.com
Steven Longo Executive Director Albany Housing Authority	200 South Pearl Street Albany, NY 12202	(518) 641-7518	slongo@albanyhousing.org
Joanne Morton President South End Association			ba0jbm@hotmail.com
Sandy Steubing Member People of Albany United for Safe Energy			ssteub@gmail.com
Louise MacNeilly Member Delaware Avenue Neighborhood Association			mlmcneilly@earthlink.net
Bhawin Suchak Organizer Mansion Hill Neighborhood Association			bhawin74@yahoo.com
Kelly Kimbrough Member Albany Common Council Ward 4		(518) 250-9267	kellykimbrough4@gmail.com
Dominick Calsolaro			
Regina Dew President North Albany Association			

Name	Address	Phone	Email
Charlene Benton President Ezra Prentice Home Association			
Rev. Mark Johnson			
Reverend Peter Young			
Reverend McKinley Johnson			
Neil Breslin New York State Senator			
John McDonald New York State Assembly			
Patricia Fahy New York State Assembly			
Daniel McCoy County Executive			
Doug Bullock Albany Legislator			
Chris Higgins Albany Legislator			
Noelle Kinsch Albany Legislator			
Brian Clenahan Albany Legislator			
Kathy Sheehan Mayor			
Leah Golby Member Albany Common Council			
Bill Law			lawwi@yahoo.com

APPENDIX C

Date: Wed, 5 Mar 2014 15:10:58 -0500
Subject: Global Companies LLC Public Participation Plan Community
Guidance From: dorceyapplyrs@gmail.com To: Ischillinger@msn.com
CC: onlybelv@aol.com; vdk1960@gmail.com;
jagregg@gw.dec.state.ny.us

Dear Lawrence,

In light of Global Companies LLC development of a public participation plan, a community meeting was held to proactively solicit input about how best to engage the community in the process. The community guidance provided during the meeting has been attached for your review. It is our hope that the community's input will be honored and reflected in the revised public participation plan. We are confident, that by doing so, Global Companies LLC will send a clear message to the community that moving forward, community engagement will be intentional and meaningful. Should you have questions regarding the attached guidance document, please contact Dorcey Applyrs, Common Council Member-First Ward by email: dorceyapplyrs@gmail.com The questions below have been raised regarding the public participation plan and process. Your responses to these questions are greatly appreciated.

- What is Global Companies LLC process for finalizing the public participation plan?
- When will Global Companies LLC disseminate the public participation plan to the community?
- Who is the contact person at Global Companies LLC for questions pertaining to the public participation plan?

Thank you,

Carolyn McLaughlin, Common Council President
Dorcey Applyrs, Common Council Member - First Ward
Vivian Kornegay, Common Council Member - Second Ward



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